


Lochpots School – Reporting Calendar

	Parent Links	Parent Interviews / Written Reports	Pupil Support / individual meetings	Sharing the Learning	Assemblies Will be filmed and put out via Facebook	Homework
TERM 1	School Website <ul style="list-style-type: none"> • School News Letters (Termly) • Reporting to Parents Calendar • School Ethos • Positive Behaviour Pupil Leaflet 	Reporting to Parents Calendar shared with parents / carers	Open Door policy: parents can raise concerns with class teachers or Head Teacher via school email or school telephone number. Similarly, staff will make contact directly with parents/ carers where any concerns arise in school.	Class Learning Letter		Homework will be uploaded for each class to google classroom.
TERM 2	<ul style="list-style-type: none"> • School Handbook • Information Letter for Health and Wellbeing Programme • Skills for Learning Life and Work booklet 	Settling in report sent to parents / carers. Survey to parents and offer phone meeting	Individual Education/ Behaviour Plans information shared with parents/ carers School Review Meetings for those with ASN(Skype)	Share the Learning weekly via Facebook page.	P4/5 and P7	
TERM 3	Parent survey put out asking if any concerns parents want to discuss. Termly. Lochpots Facebook page		Multi Agency Meetings (Skype) Attendance / Lateness Meetings will be via phone. Individual meetings with SfL staff when necessary. Via phone or skype.	Class Learning Letter Share the Learning weekly via Facebook page.	P3, P5/6, P2, P6	
TERM 4	Class Facebook pages	Full Individual Pupil Written Report		Class Learning Letter Share the Learning weekly via Facebook page.	Term 4 – P1, P4	